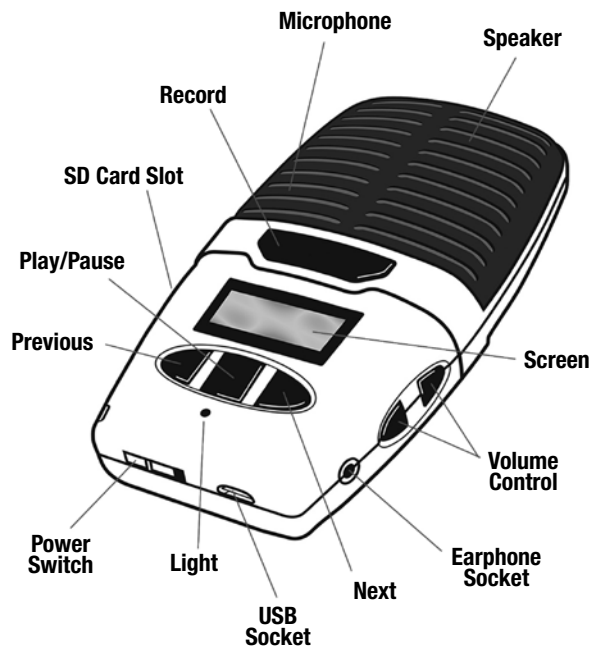


## Features



P1

## User Guide

Thank you for choosing Talking Products Ltd. We hope you enjoy using your Micro-Speak and we are here to support if you need any assistance. Please read these instructions carefully before use and retain this document for future reference.

A copy of this User Guide is also saved onto the memory within a folder called 'User Guide'.

Micro-Speak includes voice prompts and beeps to assist blind and low vision users with certain functions.

### Welcome message

When using Micro-Speak for the first time, slide the Power Switch to the ON position.

After the Micro-Speak is powered ON, you will hear a voice prompt that will state it is ready to use followed by the status of the battery. There are four battery levels, comprising of High, Medium, Low and Empty.

Micro-Speak will then go into 'Play Mode' and the pre-recorded welcome message will be ready to play. The file name is Guide.MP3. Press the Play Button once to hear the message and alter the volume to suit your requirements.

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## How to charge the battery

Before using your Micro-Speak for the first time, please charge the battery as follows.

a. Turn your Micro-Speak OFF and connect it to a USB port on a Computer using the USB cable provided.

b. The battery icon on the screen will flash to indicate charging and then stop flashing when fully charged. You will hear an audio prompt to confirm that the Micro-Speak is charging.

c. When the battery is fully charged, the battery icon will stop flashing. Disconnect the cable when complete.

NOTE: After the first charge, we suggest that you use up the power completely before you recharge. This process will help you to achieve a long battery life.

NOTE: Your computer must be turned on for the Micro-Speak to charge using a USB socket.

### USB Mains Plug Adapter

As an alternative method of charging, you can connect your Micro-Speak to a USB Mains Plug Adapter using the cable provided. See our website for details.

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## How to record

a. Slide the Power Switch to ON and the light will turn green.

b. Press the Record button once, the light will turn red and you will hear 1 beep. The screen will display the word RECORDING and the time lapse to indicate that recording is in progress.

c. Speak clearly into the microphone. Alter your distance from the microphone as required.

d. If you wish to pause your recording at any time, press the Play/Pause button. You will hear 2 beeps to confirm that recording has paused. To resume recording, press the Play/Pause button again and you will hear 1 beep to confirm that the recording has resumed.

e. When you have finished recording, press the Record button once and you will hear 3 beeps to confirm that your message has been saved. 'File saving...' will appear on the screen and the light will turn green.

f. Repeat the steps above to create additional recordings.

g. After each recording has been saved, Micro-Speak will automatically return to 'Play Mode' so it will be ready to play your recording instantly. The file name will be displayed on line two of the screen.

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NOTE: Each saved recording will be given a unique file name. All the recordings will be saved onto the SD Card memory within a folder called RECORD. If you have low vision, you may wish to add a voice note at the beginning of each recording. This will help you locate specific voice recordings when you are navigating.

### How to playback and pause

a. Press the Play/Pause button once to start the playback.

b. If you wish to pause the playback at any time press the Play/Pause button once. You will hear a voice prompt to confirm that the playback has been paused. To resume playback press the Play/Pause button again.

NOTE: When the sound file is playing, the file name will be displayed on screen line two and the time lapse on line three.

### How to fast forward and fast reverse

While a message is being played back you can press and hold the Next or Previous button. This will move the playback status back or forward at a fast rate to enable you to find a chosen time point. As you press and hold the button, the screen will display the time lapse to indicate your position within the message. Release the button when you wish to resume playback.

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## Digital Voice Recorder

User Guide

V1.0

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## How to navigate your recordings

While a recording is paused or being played back, press the Next or Previous button to select and play a different recording. The screen will display the file name to help you find the recording you require.

## How to delete a recording

a. Select the recording you wish to delete and press the Play/Pause button.

b. While the recording is being played, press and hold the Play/Pause button. You will hear a voice prompt to confirm the playback has been paused. You will then be asked if you wish to delete the file or not, i.e. Delete file, Yes or No.

c. Press the Previous or Next button to move the cursor onto either <YES> or <NO>. When the cursor is on <NO> you will hear the word NO and when the cursor is on <YES> you will hear the word YES. Press the Play/Pause button to confirm your choice and you will hear a voice prompt to confirm that the file has been deleted. The screen will display File deleted.

NOTE: You can also delete files by connecting your Micro-Speak to a Computer or Mac using the USB cable provided.

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## Connect to a Computer or Mac

a. Connect your Micro-Speak to an available USB socket on a Computer or Mac using the USB cable provided.

b. The first time Micro-Speak is connected to a Computer; it might install the drivers and may require the Computer to be rebooted depending on your operating system.

c. The Computer or Mac will recognise Micro-Speak as a USB Storage Device and it will appear as 'MICRO-SPEAK' within the file explorer window.

d. Your recordings will appear in a folder named RECORD. You can move or copy files to and from your Computer as you would with any USB storage device. Use the RECORD folder to store new files to play on your Micro-Speak, but please note that you can only playback files that are saved in MP3 format.

**TIP:** We advise you to save a back up your recordings on a regular basis to the hard drive of your Computer.

## Volume Control

To increase the volume press the + button and to decrease the volume press the - button.

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## Earphone Socket

Use the earphone socket on your Micro-Speak for personal listening, but please adjust the volume level before use.

## SD Card Memory Storage

Your Micro-Speak is fitted with a 1GB Micro SD Card. This will allow you to store the equivalent of 15 hours of recording time. You can transfer other MP3 sound files onto your Micro-Speak, such as music or podcasts.

For normal use, the SD Card will not need to be removed or replaced, so we advise that you do not remove it. The Micro-Speak will not operate without an SD Card inserted.

If you do wish to increase the memory storage of your Micro-Speak, you can replace the 1GB card with a new card that has a larger capacity of up to 16GB.

## Power Saving

If your Micro-Speak is left with the power ON and not used for 15 minutes it will automatically power OFF. You will hear a voice prompt to confirm. To turn the Micro-Speak back on again slide the power switch to OFF position and then to the ON position.

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## Trouble Shooting

Micro-Speak has been designed to work reliably in normal conditions, but it is possible that problems may occur. Please check the following suggestions before contacting us.

*Problem:* No green light and nothing on the screen?  
*Solution:* Battery may be flat. Recharge the battery.

*Problem:* The file I downloaded from my computer will not play?  
*Solution:* Micro-Speak will only play files in MP3 format.

*Problem:* Playback has frozen?  
*Solution:* Try a reboot. Switch device OFF and ON.

*Problem:* I can't record?  
*Solution:* The memory might be full. Try deleting some files.

*Problem:* No Memory error message appears on the screen?  
*Solution:* This error message will display when there is no SD Card in the slot. Check that the SD Card is fully inserted.

*Problem:* I have another issue or question?  
*Solution:* Please contact our Customer Service Team by sending an email to [info@TalkingProducts.com](mailto:info@TalkingProducts.com)

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## Audacity Audio Editing Software

**TIP:** If you would like to edit your voice recordings, we recommend Audacity. It is free and easy to use and allows you to cut, copy, convert, splice or mix sounds together. Please visit [www.AudacityTeam.org](http://www.AudacityTeam.org) for more information.

## Technical Specification

Recording format	MP3, 128kbps, Mono
Recording capacity	15 hours, (using 1GB SD Card)
Memory size	1GB Micro SD Card
Playback format	MP3
Built-in Battery	500mAh Lithium-ion Polymer Battery
Battery Life	Approx. 3 hours recording or playback
Frequency response	160Hz to 16kHz
Operating Temp	0 to 40 Deg C
Storage Temp	-10 to +55 Deg C
Certification	UKCA, CE, FCC, RoHS and EN-71
Size	105 x 60 x 22mm
Product Code	MIC-1GB-APY



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## Safety Information

This product is not suitable for children under 3 years. Do not dismantle or immerse in water. Please dispose of this product responsibly by following guidelines from your local authority.

## Support and Warranty

Micro-Speak is provided with a one-year warranty for problems found during normal usage. Mistreating your Micro-Speak or opening the case will invalidate this warranty. Any data stored on your Micro-Speak and any consequential loss is not covered by this warranty. The battery can NOT be replaced. Out of warranty repairs maybe subject to a replacement fee.

## Contact Us

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